

DERBY BOARD OF APPORTIONMENT & TAXATION MEETING

**TUESDAY, JANUARY 20, 2009 – DERBY CITY HALL,
CONFERENCE ROOM – 2ND FLOOR**

7:00 P.M.

**SPECIAL MEETING
MINUTES**

Call to Order Chair Carolyn Duhaime called the meeting to order at 7:07 p.m.

Pledge of Allegiance All rose and pledged allegiance to the flag.

Roll Call

Present: Carolyn Duhaime, Leo DiSorbo, Julia Romano, Paul Varsanik, Mark Nichols, Judy Szewczyk, Karen Getlein, Joseph Laskowski and George Kurtyka.

Absent: Anthony DeFala, Jr.

Also Present: Henry Domurad, Finance Director
Keith McLiverty, City Treasurer
Jerry Narowski, Deputy Police Chief
Ronald Sill, Alderman
Dr. Stephen Tracy – Superintendent Bd of Ed
Nancy O-Dea-Wyrick Business Manager Bd of Ed
Sheila Parizo – Bd of Ed Chairwoman
Ron Culmo – Public Works Director
Andrew Cota – Blight Officer

Public Portion

Ms. Duhaime asked three times if anyone would like to address the board.
Hearing no one wishing to address the board....
PUBLIC PORTION CLOSED

Approve Minutes of December 15, 2008

A MOTION was made by Mr. Nichols with a second by Mr. Varsanik to approve the minutes of the December 15, 2008 meeting, Discussion: There is a correction to be made regarding the City preservation motion. It does not list who made the motion. **A Motion** was made to approve the minutes with the correction by Mr. Nichols with a second by Karen Getlein, all in favor. **Motion carried.**

Bd of Ed Request to Release \$74,000.00

Mr. McLiverty said there was unanticipated revenue received of \$17,269.00 for fuel. This is to be returned to the Board of Education.

Ms. O'Dea-Wyrick said the special education tuition continues to increase. One student arrived in December at a cost of \$55,000.00 through the end of the year. There is \$123,000.00 for students being evaluated and will be placed for February and March. The remainder of the hit is due to changes in services for current students. The net hit is

\$221,000.00. The Board will have to freeze supplies and no new equipment. They will need the \$74,000.00 from the canceled computer orders back from the City and the \$17,000.00 of fuel money from the State

A MOTION by Mr. DiSorbo to accept the revenue of \$17,269.00 from school heating assistance, second by Karen Getlein, all in favor, **motion carried.** **A MOTION** by Mr. Disorbo to make a friendly amendment to increase the expenditure, in addition to accept the revenue, second by Ms. Getlein, all in favor. **Motion carried.**

A MOTION to release \$56,731.00 from the fund balance which a portion of that had been returned by the Board of Ed as per last month's meeting, by Karen Getlein with a second by Julia Romano to , all in favor. **Motion carried.**

Police Dept Line Transfer Corrections & Contracted Officer Tuition Reimbursements

Deputy Chief Narowski addressed the board. The George Kurtyka retirement transfers from the September 2008 meeting needs a correction. There is actually no money being moved here. He is asking the board to approve for accounting purposes and to create a Kurtyka Retirement Liability line item and appropriate transfers/payouts.

What was requested was a transfer from patrolmen wages, detective wages and a portion from the special working balance into an account called Kurtyka Retirement in the amount of \$53,268.00.

What was recorded in the September 2008 minutes was a transfer from the patrolmen wages, a transfer from the special working balance and that was transferred into detective wages. Detective Kurtyka was then paid out of that line.

The proposed transfer (paper transfer for accounting purposes only) is a transfer from detective wages of \$53,268.00 and into Kurtyka retirement. The payout to Kurtyka should be reflected in the Kurtyka retirement line.

A MOTION was made by Karen Getlein for accounting purposes only in the amount of \$53,268.00 and correct the minutes of the September 2008 meeting with a second by Paul Varsanik, Mr. DiSorbo and George Kurtyka abstained, **Motion carried.**

The next set of transfers is a contractual item for education reimbursement. Two officers need to be reimbursed for fall semester tuition.

Also there is an account in the police budget #3100-280-0280 named Collect. That was the computer system that permits law enforcement access. It was originally called Collect Fees. The State has changed the way they do business. There is a portion of that that goes toward collect terminals and fees for that service. They had cut off a portion of that and kept that for computer repair at the State level. Derby didn't keep it here and sent in the full payment and they would fix our equipment as needed. Since that time, they discontinued that practice, but they recommended we keep that money for equipment repair. There is a balance in that account of \$718.00. He would like to transfer that amount to computer maintenance.

A MOTION to transfer \$718.00 from 3100-280-0280 Collect into 3100-460-0464 Computer Maintenance by Paul Varsanik with a second by Karen Getlein, Mr. DiSorbo abstained. **Motion carried.**

A MOTION to transfer \$51.00 from air heat maintenance contract 3100-220-0023 into education reimbursement 3100-280-0281, \$2310.00 physicals/pre-employment into education reimbursement 3100-280-0281, \$510.00 from exams 3100-280-0282 into education reimbursement 3100-280-0281, \$1701.18 drug testing 3100-460-0465 into education reimbursement 3100-280-0281, \$500.00 mechanical services 3100-150-0150 into education reimbursement 3100-280-0281 and \$2449.82 police training wages 3100-110-0011 into education reimbursement 3100-280-0281 by Mr. Nichols, second by Ms. Getlein, Mr. Disorbo abstained. **Motion carried.**

Milone & MacBroom – Downtown Redevelopment \$2,625.00

No action or discussion.

Senior Center Matching Grant \$17,000.00

No action or discussion.

Highway Dept – Transfer \$35,000.00 from 4100-110-111 Admin Asst into Special Storm Overtime 4100-120-121, Sand & Salt 4100-460-464 \$30,000.00

Mr. Culmo addressed the board. They are running out of money quickly. He has had to put the dispatcher and the mechanic on the road. Mr. Culmo is answering the radio. They are way over budget due to the storms on the weekends and holidays. Trucks are old and five major trucks are down with major maintenance to be done.

A MOTION to transfer \$15,600 from 4100-110-0111 Administrative Assistant to 4100-110-0114 Maintainer IV by Paul Varsanik, second by George Kurtyka, all in favor. **Motion carried.**

A MOTION to transfer \$19,400 from 4100-110-0111 Administrative Assistant to 4100-120-0121 Special Storm Overtime by George Kurtyka, second by Paul Varsanik, all in favor. **Motion carried.**

A MOTION to transfer \$25,000 from fund balance replenishment fund 8400-390-0397 and put into 4100-120-0121 Special Storm OT by Karen Getlein, second by Leo DiSorbo, all in favor. **Motion carried.**

A MOTION to transfer \$50,000 from fund balance replenishment fund 8400-390-0397 and be put into 4100-460-0464 Sand & Salt by George Kurtyka, second by Karen Getlein, all in favor. **Motion carried.**

A MOTION to transfer \$10,000.00 from fund balance replenishment fund 8400-390-0397 and to be put into 4100-330-0331 Equipment Maintenance by George Kurtyka, second by Joe Laskowski, all in favor. **Motion carried.**

Flood Control – Transfer \$825.00 from 6400-330-331 into 6400-110-110

The Director's salary was eliminated from the budget. Ms. Duhaime spoke with Ken Hughes Who said the intention of the Board of Aldermen was to transfer the wage component.

A Motion by Ms. Getlein with a second by Mr. Laskowski, all in favor. **Motion carried.**

Increase Revenue 6000-230-233 Community Foundation Safe Driving \$1,000.00 Increase Expense 9200-240-240 Safe Driving Program \$1,000.00 **A Motion** was made by Julia Romano, second by Karen Getlein, all in favor. **Motion carried.**

City Cell Phones 8100-210-213 \$10,000.00

A Motion was made to transfer \$3,300.00 from working balance by Julia Romano, second by Ms. Getlein, Paul Varsanik opposes. **Motion carried.**

Appropriate \$20,000.000 from Fund Balance into 3700-440-440 Fire Capital

Keith McLiverty said each year there is a Charter allocation of \$10,000 for fire apparatus which is rolled down from the fund balance.

A Motion was made by Karen Getlein, second by Mark Nichols, Paul Varsanik recused himself. **Motion carried.**

State Permit Fees 6100-480-480 \$4390.27

Motion to allocate \$4,390.27 to increase revenue 6000-660-6604 and increase expense 6100-480-0480 by Julia Romano, second by Karen Getlein. Paul Varsanik and George Kurtyka opposed. **Motion carried.**

Blight Officers Vehicle Allowance 6100-160-0168 \$1,716.00 (to come from working balance)

This involves a mis-communication with the Board of Aldermen. Mr. Cota addressed the board. Originally Dave Kopjanski put in \$1,200.00 for vehicle maintenance and was accepted by this board and went into the budget. The department went back to claim that money and was told it had to go to the Board of Aldermen. It is not a wage, it was a maintenance. If the Tax Board approves a line item, then it is a done deal. The officers were denied the \$1200.00 by the Aldermen. The Mayor proposed a pay raise and was granted \$2.50 an hour for the remainder of this year and then an additional \$2.50 an hour for next year. The job entails much more than originally thought and this would at least bring them up to that of a clerk. The wage increase came out of maintenance. The money always existed for this allowance by the Tax Board and the Board of Aldermen did not know the Tax Board moved money from this account to fund the wages, and ultimately it was denied by the Board of Aldermen.

A MOTION to put back \$1,716 into the maintenance account from the working balance by Mr. DiSorbo, second by Mr. Kurtyka.

Discussion: Mr. Varsanik said the line item is vehicle allowance, not maintenance. Allowance constitutes gas and mileage. They do a great job. How can we give a vehicle maintenance/vehicle allowance in addition to a gas allowance out of the City coffers again? He does not support this. Mr. Cota said for seven months he has been paying out gas, insurance and everything. There is wear and tear on tires etc. Mr. Ron Sill said there was a lack of communication between the Tax Board and the Board of Aldermen. It was the intention of the Board of Aldermen to make them whole. But nobody came to the Tax Board. Mr. Domurad said also it was assumed the blight fines would fund this department. Only the court can give out a fine.

Roll Call on the motion: In favor: Carolyn Duhaime, Leo DiSorbo, Julia Romano, Mark Nichols. Opposed: Joe Laskowski, Karen Getlein, Paul Varsanik. Abstained: George Kurtyka and Judith Szewczyk. **Motion failed.**

Discussion and Possible Action on Pending Litigation

No action or discussion.

Executive Session (if necessary)

No need for Executive Session.

ADJOURNMENT

A MOTION was made by George Kurtyka with a second by Karen Getlein to adjourn at 8:26, all in favor. **Motion carried.**

Respectfully Submitted

*Denise Cesaroni
Recording Secretary*

*****These minutes are subject to the approval of the Board of Apportionment and Taxation at their next regularly scheduled meeting.**