

APPLICATION FOR BIRTH CERTIFICATE
(PLEASE PRINT CLEARLY)

CITY OF DERBY
1 Elizabeth Street
Derby, Connecticut 06418
Laura A. Wabno - City/Town Clerk

Wallet Size _____ # of Copies @ \$15.00 each Full Size _____ # of Copies @ \$20.00 each

I CERTIFY THAT THE PERSON NAMED IN THE CERTIFICATE IS:

- Myself My Spouse My Child My Grandchild My Parent
- A person whom I legally represent Other _____

Proper identification and proof of relationship/legal representation MUST be shown.

I AM APPLYING FOR THE BIRTH CERTIFICATE OF: (Maiden Name)

Full Name: _____ Date of Birth: _____
Full Name: _____ Date of Birth: _____
Town of Birth: _____ Reason for Request: _____

INFORMATION ON THE ABOVE PERSON'S FAMILY:

Father's Full Name: _____ Birthplace: _____
Mother's Full Maiden name: _____ Birthplace: _____

INFORMATION OF PERSON MAKING THIS APPLICATION REQUEST:

Printed Full Name: _____
Mailing Address: _____ City, St.: _____ Zip Code: _____
Signature: _____ Date: _____ Phone: _____

PLEASE NOTE: The person making the request must produce proof of ID. Example: Driver's License.*
***Two other forms of acceptable ID are include from a list included under Conn. General Statue Sec. 7-51.**

If writing in, you must include a copy of your driver's license or photo ID*, as well as a self-addressed stamped envelope with either a certified bank check or money order. No cash, personal checks, charge cards or debit cards are acceptable.

All the guidelines stated under Conn. General Statue Sec. 7-51 will be followed completely.

*Without photo ID the other forms of identification two (2) will only allow a wallet size copy of your Birth Certificate to be issued. Acceptable forms of PHOTO Identification: (1) current Driver License, (2) Passport, (3) Non-driver ID issued by DMV and (4) Current Valid Military ID.

***Mailing Instructions:**

Money Order or Certified Bank Check payable to the *Derby Town Clerk*.

Included with a self-addressed stamped envelope to: *Derby Town Clerk - 1 Elizabeth Street Derby, CT 06418.*