The meeting of the **Derby Housing Authority** was called to order at **6:30 PM on April 10, 2013** for a Special Meeting* at 101 West Fourth Street offices by Steven Nakano, Exc. Director. *(Due to cancelation of April 3, 2013).

Pledge of Allegiance.

Roll Call: Joseph Romano, Quentin Garatoni, Pauline Monaco, Stan Muzyk and Steven Nakano, Exc. Director. New commission member Rob Muoio was introduced and welcomed.

Approval on the Minutes of March 13, 2013:

• Motion to approve the minutes of March 13, 2013.

Motion by Stan Muzyk. **Second** by Quentin Garatoni. **All in Favor.** Motion Passes.

Additions, Deletions, or Corrections:

Special Meeting – No additions.

Public Portion:

Linda Swinski – 15 Guardiano Terrace. Ms. Swinski asked if there is any progress with regards to her request for a work order in her apartment. She states that the sprinkler hose on her kitchen sink does not work properly and there is a problem with her bedroom door not closing properly.

Joe stated that he would look into it with Steve and have someone get back to her.

Public Portion Closed.

Director's Report: Month of March 2013

State Elderly Sites:

Stygar Terrace Apartment #12 ready for occupancy – April 1, 2013.

Apartment #24 ready for occupancy – April 1, 2013.

Cicia Manor Apartment #72 ready for occupancy - May 1, 2013.

Lakeview Terrace Apartment #17 ready for occupancy – June 1, 2013.

Miscellaneous:

Bill payment report submitted and placed on file.

Paid vouchers and bills submitted and placed on file.

Section 8 Program:

Landlord checks for the month of April 2013 were processed and mailed out on time.

Paid vouchers and bills for review have been placed on file with these minutes.

Bill payment report placed on file.

PIC reporting currently at 99%. There will be no sanctions for the month of **March 2013.**

Joe asked if there were any questions with the Director's Report. No questions.

 Motion to approve the Director's Report as presented by Steven Nakano.

Motion by Stan Muzyk. **Second** by Pauline Monaco.. **All in Favor.** Motion Passes.

New Business: NONE.

Adjournment:

• Motion to Adjourn at 6:47 PM.

Motion by Stan Muzyk. Second by Quentin Garatoni. All in Favor. Motion Passes.

Respectfully submitted,

Laura A. Wabno Recording Secretary

^{*}These minutes are subject to the approval of the Derby Housing Authority Commission at their next scheduled meeting.